

# PORTFOLIO ASSESSMENT I

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DECEMBER 2023 – A GUIDE TO PORTFOLIO INTERVIEW SUCCESS



# REQUIREMENTS TO COMPLETE TY

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- Project 1
- Project 2
- Project 3
- **Portfolio Assessment 1**
- Portfolio Assessment 2

**Note: Failure to submit any of these pieces of work without the agreement of the year heads means you cannot pass the year**

This will become a very real problem for you in May!!

## Transition Year Portfolio interviews:

The portfolio interviews take place twice during the year and are an important component of the year's overall award criteria. Each interview is conducted with the students' form teacher and lasts approximately 10 minutes.

There is extensive documentation outlining what is expected in terms of support material, preparation and presentation to achieve a top grade in the interview.

The aim of the interview process is to encourage students to fully participate in, and then to present and reflect upon their level of involvement and effort in the Transition Year Programme.

All aspects of the students TY experience should be explored from academic core subjects to timetabled modules, but also extra-curricular activities; sporting and creative, group and individual work, school supported and outside school organized.

Furthermore, the interview process aims to help students understand, experience and learn from the process of a meaningful interview and gain life skills to assist them into the future.

# REQUIREMENTS

- Evidence of work completed for a core subject
- Evidence of work completed for an extended core subject
- Evidence/photos of work/skills from an option module
- Outward Bound attendance/photos/reports
- Winter Fair
- Extra-Curricular Activities
- Story of Me Project I
- Attendance record
- Punctuality
- Evidence of Project 3 as work in progress

You need written documentation/proof to support all of the bullet points in the column to the left

Examples of Core documentation might include:

Homework / tests / vocab sheets etc

Examples of option module or Friday afternoon activities might be:  
Photos / written reports / reflections

Evidence of extra curricular activities could be wide ranging but must be in document format to show preparation for the interview (simply talking about a topic will not earn you a high grade)

Extra curricular activities should be a combination of school-organised and externally-organised activities

Social Volunteering is strongly encouraged

# SUCCESS CRITERIA

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**How do I get an 'A'?**

Support material / willingness to reflect / preparation / interview skills

**How do I 'fail'?**

None of the above

<b>Standard</b>	<b>Requirements</b>	<b>Criteria</b>
<b>A</b>	<p style="text-align: center;"><b>ALL REQUIREMENTS MET</b></p> <ul style="list-style-type: none"> <li>✓ Evidence of work completed for a <b>core subject</b></li> <li>✓ Evidence of work completed for an <b>extended core subject</b></li> <li>✓ Evidence/photos of work from an <b>option module</b></li> <li>✓ Outward Bound Attendance/photos/reports</li> <li>✓ Winter Fair</li> <li>✓ Extra-Curricular Activities</li> <li>✓ Story of Me Project 1</li> <li>✓ Attendance record</li> <li>✓ Punctuality</li> <li>✓ Evidence of Project 3 as work in progress</li> </ul>	<p>Preparation: High level of preparation evident – very well prepared and readily discusses and expands on a variety of topics. Can produce a piece of work/evidence to support the requirements as listed in first column</p> <p>Reflection: Discusses and expands on their thoughts about their experiences so far this year, reflects on their learning, makes suggestions for improvement</p> <p>Quality of communication: Communicates their ideas well and expresses their point of view clearly without any intervention from form teacher and is willing to discuss personal level of involvement in TY at length</p> <p>Presentation: Presents themselves well – appearance is neat and tidy, uniform is correct</p>

<p style="text-align: center;"><b>Not achieved – Retake</b></p>	<p style="text-align: center;"><b>FAILURE TO MEET REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>✓ Evidence of work completed for a <b>core subject</b></li> <li>✓ Evidence of work completed for an <b>extended core subject</b></li> <li>✓ Evidence/photos of work from an <b>option module</b></li> <li>✓ Outward Bound Attendance/photos/reports</li> <li>✓ Winter Fair</li> <li>✓ Extra-Curricular Activities</li> <li>✓ Story of Me Project 1</li> <li>✓ Attendance record</li> <li>✓ Punctuality</li> <li>✓ Evidence of Project 3 as work in progress</li> </ul>	<p>Preparation: Obvious lack of preparation or effort</p> <p>Presentation: Presentation is poor, incorrect uniform</p>
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