

Joint Managerial Body  
 Emmet House  
 Milltown  
 Dublin 14 V3K8



Your Ref:  
 \_\_\_\_\_

Form NVB 1

## Vetting Invitation

### Section 1 – Personal Information

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

Forename(s):																												
Middle Name:																												
Surname:																												
Date Of Birth:	D	D	/	M	M	/	Y	Y	Y	Y																		
Email Address:																												
Contact Number:																												
Role Being Vetted For:																												

Current Address:

Line 1:																												
Line 2:																												
Line 3:																												
Line 4:																												
Line 5:																												
Eircode/Postcode:																												

### Section 2 – Additional Information

Name Of Organisation: \_\_\_\_\_

I have provided documentation to validate my identity as required *and*  
 I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016. Please tick box

Applicant's  
 Signature: \_\_\_\_\_

Date: 

D	D	/	M	M	/	Y	Y	Y	Y
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Note: Please return this form to the above named organisation. An invitation to the e-vetting website will then be sent to your Email address.



## Completion of Forms – Common Errors

### NVB1

We would like to draw your attention to the more common mistakes made by applicants for vetting, which result in applications being returned unprocessed with consequential delays for schools and applicants. **The most common problem is that of illegibility.** Applicants should be asked to supply **all details in block capitals in a black or blue ballpoint pen.**

- Black or blue ballpoint pen must be used – no other colour / no pencil.
- Section 1 and Section 2 must be completed.
- Applicants must sign and date the form. When signing, any middle initial letter appearing in the signature must be clarified. For example, someone signing Patrick J XXXX must state what the J represents.

### ON-LINE APPLICATIONS

- Addresses for each year from birth must be supplied. Any gaps will result in the rejection of the application, even if during the missing years the applicant was aged 0 to 5! Full postal addresses must be supplied.