

## **Minutes of the Annual General Meeting of the Association of St. Andrew's College Alumni (SACA) which took place on 17 November 2014 in the College.**

**Present:** Andy Crawford (in the Chair), Linda Laird, Peter Fraser, Alan Lewis, Moayyad Kamali, Siobhan Hutchinson, Frank Harrington, Terry Forsyth, Elaine Malcolm, Lynn Wiley, Bob Tweedy, Gavin Hayes, Bob Hoffman, Quentin Crivon, Sally Walker.

**Apologies:** Alan Finlay, Stuart Saunders, Marcus McQuiston, Michele Stokes, David White.

### **1. Minutes of meeting of 27 November 2013**

The Minutes of the Annual General Meeting of 27 November 2013, which had been circulated in advance, were deemed a true and accurate reflection of the meeting with no matters arising therefrom. Their adoption was proposed by Linda Laird and seconded by Bob Hoffman.

### **2. Acting Treasurer's Report**

SACA ended the year to 30 June 2014 with a net sum of €2,610.06 in its current account (with one unrepresented cheque at year-end for €62). The full amount of the annual subvention paid to the College, €4,000, had been received by SACA during the year and three of our six events had made small surpluses. The annual dinner in The Westbury Hotel in 2013 had incurred a substantial loss due to the fact that expected sponsorship by RSA amounting to €1,500 had not materialised. Frank Harrington, Hon. Auditor, endorsed the accuracy of the Accounts and their adoption was proposed by Bob Tweedy and seconded by Siobhan Hutchinson.

Frank thanked the College for their subvention and for allowing Sally spend considerable time on SACA activities. He thanked Sally for her work as Treasurer over the past two years. Bob Tweedy stated that it was his opinion that the two roles of Hon. Secretary and Hon. Treasurer should be carried out by two different committee members. Terry Forsyth asked if SACA events should be self-financing to which Andy Crawford replied that it is our aim to run events without incurring losses. Gavin Hayes stated that pricing of events should be determined with a view to making a small surplus and setting the price at an attractive, affordable level for all ages of past pupils. Hon. Auditor, Frank Harrington, stated that the proposed change to the funding mechanism in our Rules should put us in a position whereby pricing of events is fair and reasonable for all past pupils. Bob Hoffman pointed out that we may need to take a hit when introducing new events to our calendar until such time as they are established and well attended.

### **3. SACA President's Report**

Andy Crawford stated that he had come onto the Committee after a request to do so from Bob Hoffman this time two years ago and had spent the first year, as President Elect, finding out what SACA was about. During this last year as President he had been involved with reunions, sporting activities at the Family Fun Day, mobilising SACA to support the College rugby and hockey teams, starting up business lunches with highly respected speakers and building SACA's identity. We now have 5,000 past pupils engaged on Social Media which is a very important method of keeping in touch with younger past pupils. We have past pupils from 46 different countries contributing to, and following, our Social Media sites which is very important as St Andrew's is an international school. He had overseen the revision of our Rules, the proposed changes to which will provide us with a new funding model and committee structure which will be

critical to the successful operation of SACA. Andy thanked the Headmaster for putting challenges to SACA to be more visible and active and for his support and presence at SACA events. He also thanked Sally for her work as Secretary and Treasurer saying that the achievements and progress of the last year would not have been possible without her work and support.

#### 4. **Revision of SACA Rules**

Linda Laird described the proposed changes to the Rules of SACA, principally to the sections relating to the structure of the Committee, the election of the President/President Elect and the funding of SACA. After much discussion by those present it was agreed that some further amendment of the changes to the Rules was necessary. The Secretary is to make the changes and send the revised Rules by email to all present at the AGM. If all Members present at the AGM are satisfied that the requested changes have been made the Rules will be sent to all alumni, together with a Notice of an EGM at which the Rules will be formally approved and adopted by the Members of SACA.

#### 5. **Election of Officers and Committee**

Andy Crawford passed the chain of office to Linda Laird who stated that it was an honour for her to take over the presidency of SACA and that she was looking forward to working with the committee for her term in office.

##### **Election**

Marcus McQuiston's second two-year term as one of SACA's two representatives on the Board of Management terminates at this meeting. In accordance with the Rules, Tony Fox has been nominated as Marcus' replacement. Tony's first term of two years will expire at SACA's AGM in November 2016. Lynn Wiley has come to the end of the first year of her first two-year term as the other SACA Representative on the Board of Management.

	<b>Proposer:</b>	<b>Seconder:</b>
<b>President 2014/5</b> Linda Laird	Sally Walker	Bob Tweedy
<b>President Elect</b> Moayyad Kamali	Andy Crawford	Bob Hoffman
<b>Hon Treasurer</b> Siobhan Hutchinson	Linda Laird	Bob Tweedy
<b>Hon Secretary</b> Sally Walker	Linda Laird	Lynn Wiley
<b>Board Representative</b> Tony Fox	Alan Lewis	Siobhan Hutchinson
<b>Board Representative</b> Lynn Wiley	Terry Forsyth	Sally Walker
<b>PRO/Communications</b> Andy Crawford	Lynn Wiley	Terry Forsyth
<b>Events Officer</b> Bob Hoffman	Siobhan Hutchinson	Lynn Wiley
<b>Fundraising/Merchandising</b> Alan Lewis	Elaine Malcolm	Linda Laird
<b>Ordinary Members</b> Gavin Hayes Elaine Malcolm	Linda Laird Sally Walker	Andy Crawford Terry Forsyth

#### 5. **Headmaster's Report**

Peter Fraser wished to acknowledge his appreciation of Joan Kirby who had successfully taken on the role of Acting Principal in the term prior to his arrival at St Andrew's in January this year. Peter is also most appreciative of the warm welcome he had received from the whole school community. In St Andrew's College all forms of achievement are recognised including academic and sporting successes, as well as successes in drama, music, MUN, etc. These successes come about as a result of the strength of the partnership between school and home. He is committed to school improvement and would like SACA to be a relevant and prominent element of the St Andrew's College community. He thanked Sally Walker and Carole Mahon for their work and also the Board of Management for their commitment. Finally he paid tribute to Andy Crawford's conviction and energy throughout his year as President and wished Linda Laird success, and assured her of his support, during her term in office.

**7. AOB**

Lynn Wiley stated that it was a shame that it seems to have become practice for the medallion to be worn by the President on a ribbon rather than on the chain of office when representing SACA at official functions as it is a very fine chain of which we should be proud.

There being no further business the meeting was closed.

**Signed:** .....  
**SACA President**

**Dated:** .....